



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)

“Supply and Delivery of Grocery Supplies for the Year End Assessment for FY 2018 and Planning Activities for FY 2019 of SDSSU Tagbina Campus ”

RFQ No: 53

1. The Surigao del Sur State University (SDSSU) – Tagbina Campus, through the *STF intends* to apply the sum *Two Hundred Eighty Thousand Pesos Only (P 280,000.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Grocery for the Year End Assessment for FY 2018 and Planning Activities for FY 2019 of SDSSU Tagbina Campus ”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
	One Lot		
	Spaghetti Noodles with spag.sauce	56	packs
	Spaghetti Sauce	112	packs
	Cheese	112	pcs
	Spaghetti Meat Sauce	112	can
	Corned Beef, 450mg	112	can
	Macaroni Noodles	56	packs
	Mayonnaise, 450mg	56	bot
	Fruit cocktail, 1kg	56	can
	Raisins	56	packs
	Rice	56	Sacks
	Cooking Oil	112	kl
	Condensed Milk	112	can
	Nestle Cream	112	pouch
	Toothpaste	56	packs
	Soy Sauce	112	packs
	Vinegar	112	packs
	Softdrinks, mismo, asstd.	112	case
	Milo	56	packs
	Bear Brand, 1kgs	56	packs
	Coffee	56	packs
	Coffee Mate	56	packs
	Coffee, 3in1	56	packs
	Detergent Powder, 1kg	56	packs

	Fabric Conditioner, 800ml	56	Bot
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3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tagbina Campus, Tagbina , Surigao del Sur not later than *10:00 AM of December 19, 2018.*
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **“Supply and Delivery of Grocery for the Year End Assessment for FY 2018 and Planning Activities for FY 2019 of SDSSU Tagbina Campus (RFQ No.53).”**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within **fifteen (15) calendar days** from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Tagbina Campus, Tagbina, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
 - a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO,MPA
BAC CHAIRMAN



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QUOTATION FORM

Date: _____

RFQ No. 53

The Chairman

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty.	Unit	Total
	One Lot			
	Spaghetti Noodles with spag.sauce	56	packs	
	Spaghetti Sauce	112	packs	
	Cheese	112	pcs	
	Spaghetti Meat Sauce	112	can	
	Corned Beef, 450mg	112	can	
	Macaroni Noodles	56	packs	
	Mayonnaise, 450mg	56	bot	
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	Raisins	56	packs	
	Rice	56	Sacks	
	Cooking Oil	112	cls	
	Condensed Milk	112	can	
	Nestle Cream	112	pouch	
	Toothpaste	56	packs	
	Soy Sauce	112	packs	
	Vinegar	112	packs	
	Softdrinks, mismo, asstd.	112	case	
	Milo	56	packs	
	Bear Brand, 1kgs	56	packs	
	Coffee	56	packs	
	Coffee Mate	56	packs	
	Coffee, 3in1	56	packs	
	Detergent Powder, 1kg	56	packs	
	Fabric Conditioner, 800ml	56	Bot	

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60)* days after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: _____

Address: _____

Signature over Printed Name: _____



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TECHNICAL SPECIFICATION

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
One Lot	
Spaghetti Noodles with spag.sauce	
Spaghetti Sauce	
Cheese	
Spaghetti Meat Sauce	
Corned Beef, 450mg	
Macaroni Noodles	
Mayonnaise, 450mg	
Fruit cocktail, 1kg	
Raisins	
Rice	
Cooking Oil	
Condensed Milk	
Nestle Cream	
Toothpaste	
Soy Sauce	
Vinegar	
Softdrinks, mismo, asstd.	
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Bear Brand, 1kgs	
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Coffee, 3in1	
Detergent Powder, 1kg	

Fabric Conditioner, 800ml	
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